



Council Executive Committee

Location: Conference Call
Date: Tuesday, July 9, 2019
Time: 11 a.m. CDT/12 p.m. EDT

Present: Tecia Puckett-Pryor, Ryan Durham, Lisa Johnson

Absent: Wanda Willis

Staff: Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at 11:05 a.m.

2) **Consent Agenda: Approve today's Executive Committee Agenda and May 2, 2019 Executive Committee Minutes**

No discussion.

Ryan Durham moved for approval; Lisa Johnson seconded. Approved.

3) **Council Member Appointments**

Lynette Porter, Deputy Director for the Council, shared the list of newly appointed Council members. Six new members and three reappointed members began their terms July 1:

- Lesley Guilaran (reappointment) – Southwest
- Chrissy Hood – South Central
- Alison Bynum – Mid Cumberland
- Sarah Cripps – Upper Cumberland
- Jennifer Coleman (reappointment) – Northwest
- Brigham Scallion – Northwest
- Linda Monterroso – Memphis Delta
- Brent Wiles – At Large
- Martez Williams (reappointment) – At Large

4) **Annual Reporting of Public Record Requests**

One requirement of the Comptroller's office is to annually report on the number of public record requests that we receive in state fiscal year. In addition, staff is required to review the process and suggest edits, if any, to the Executive Committee. Lynette reported that during the past fiscal year, the Council received zero requests for public records. The Council has developed a tool to accompany the process for sharing a public record requests to ensure we



are following the process with integrity. This will not impact the actual policy, so there are no recommendations to update it at this time.

5) **Update to Council Member Policies**

Lynette Porter shared that staff has reviewed council member policies regarding member outreach with legislators, media, and social media. We are currently drafting a policy that might combine all of these portions, since the philosophy and focus are so well aligned. These suggested policy updates will be submitted to the Executive Committee prior to next month's call for committee review. The goal is to hand out updated policies to members for the September council meeting.

6) **Motion to Adjourn**

At 11:22 a.m. Ryan moved for adjournment. Lisa seconded. Approved.

Next meeting: Thursday, September 12, 2019 at 4 p.m. CDT/5 p.m. EDT.

Next call: Tuesday, August 6, 2019 at 11 a.m. CDT/12 p.m. CDT

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Lynette Porter, Deputy Director