



Council Executive Committee

Location: Conference Call
Date: Tuesday, December 10, 2019
Time: 3:30 p.m. CDT/4:30 p.m. EDT

Present: Tecia Puckett-Pryor, Ryan Durham, Lesley Guilaran, Lisa Johnson, Tatum Fowler

Absent: Wanda Willis

Staff: Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at 3:32 p.m.

2) **Consent Agenda: Approve today's Executive Committee Agenda and October 8, 2019 Executive Committee Minutes**

No discussion.

Ryan Durham moved for approval; Lesley Guilaran seconded. Approved.

3) **Director of Leadership Development Update**

Lynette Porter, Deputy Director for the Council reminded the committee that the Council is hiring a Director of Leadership Development. Council staff has been interviewing potential candidates last week and this week. We are hoping for a mid to late January start.

4) **Budget Update**

Lynette Porter shared an overview of the federal budget update. We are in our second continuing resolution for funding that began in October and expires December 20, 2020.

The state budget process gives us authority to spend our federal award. They are prepared every fall and presented to the Governor's administration. Council staff presented the budget to the Governor's administration on November 12 and to the state legislature November 20. In late January, the Governor will present the budget packet to the legislature, which is when we will see if the changes we requested are included in this final budget. This budget will cover the fiscal year beginning July 1.

The Committee reviewed the Fiscal Year 2020-2021 Base Request Detail document. The total request is \$2,697,700 and reflects a \$0 cost increase and an increase in 1 staff position. All state agencies were asked to create a 1% efficiency plan in their budget request. Lynette



reviewed these details with the committee.

5) **State Plan Goal 4 Summary & Determination of Progress**

Tecia Puckett Pryor reviewed the State Plan Goal 4 activities and outcomes. State Plan Goal 4 focuses on supporting Council activities, members and committees in order to effectively implement the Council's mission and state plan priorities.

Lisa Johnson moved to determine progress has been made to State Plan Goal 4 for approval; Tatum Fowler seconded. Approved.

6) **2020 Executive Committee Dates**

Ashley Edwards, Assistant to the Executive Director, reviewed the dates and times for the 2020 Executive Committee meetings. The committee will continue meeting via conference call on the second Tuesday of every month at 3:30 p.m. central time/4:30 p.m. eastern time. In addition, the Executive Committee will meet in person prior to Council Meetings in 2020. Dates are subject to change and rescheduling based on committee member availability.

7) **Motion to Adjourn**

At 4:06 p.m. Lesley Guilaran moved to adjourn. Tatum Fowler seconded. Approved.

Next meeting: Thursday February 28, 2020 at 3:30 p.m. CDT/4:30 p.m. EDT.

Next call: Tuesday, January 14, 2020 at 3:30 p.m. CDT/4:30 p.m. EDT

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Lynette Porter, Deputy Director