

TENNESSEE COUNCIL ON DEVELOPMENTAL DISABILITIES
EXECUTIVE COMMITTEE CALL
WEDNESDAY, APRIL 6, 2016
11:00 A.M. CDT/12 NOON EDT
MINUTES

Present: Roger Gibbens, Evan Espey, Tommy Lee Kidd, Renee Lopez

Absent: Debbie Riffle

Staff: Wanda Willis, Lynette Porter

Roger Gibbens, Chair, called the meeting to order at 11:04 a.m.

1) Review agenda; approve minutes

Roger reviewed the Executive Committee agenda.

Tommy Lee moved to approve the February 25, 2016 minutes as written. Evan seconded. Approved.

2) Review & approval of 5 grants

Evan moved to approve the five continuation proposals for 2016-2017. Tommy Lee 2nd. No discussion. Approved.

3) Budget Process

Lynette reported that meetings with state agencies to prepare for the July 1st transition are going smoothly. There are two this week. Additionally, Wanda and Lynette are meeting with the Human Resources Deputy Commissioner this afternoon to review the Memorandum of Understanding between the agencies to make sure staff services are covered for July 1.

4) Executive Director updates

Michael Smull/Support Development Associates – the Smull proposal has been distributed to the Proposal Review Committee. Evan is chairing the committee. A recommendation will be brought to the Council at the May meeting.

Pathfinder combined contract – We are continuing to explore our concept of a combined state contract for Pathfinder. We are actively recruiting additional state agencies to participate in the funding. Pathfinder staff are excited about the potential.

5) Review May 6th Council Meeting agenda

The preliminary Council Meeting agenda was reviewed.

6) Discussion about electronic access to meetings

Wanda presented the findings about state law covering electronic participation in Council meetings:

- A governing body may, but is not required to, allow participation by electronic means.
- Even if electronic participation is allowed, the expectation is that members come to the meeting.
- A quorum must be physically present in order to conduct official business (making decisions including deliberation leading up to a decision):
 - If a quorum is not physically present at the meeting, and the governing body had decided that electronic participation is permitted, members can participate by electronic participation provided other steps are taken ahead of time.
- Considerations in allowing electronic participation in Council meetings:
 - We may have difficulty in having a quorum physically present if electronic participation is an option; more members may opt for electronic participation versus travelling to meetings. We could potentially have members gathered but be unable to conduct any business (voting or discussions that lead to decisions).
 - Discussions at Council meetings are richer/better with members present at the meetings.
 - 6 hours is a long meeting to productively participate in electronically – would lose full participation of members.

Roger commented that this may not be the best route for our member participation and conducting business. Committee members concurred.

7) Other?

Cancelling May 4th conference call since we have a meeting on June 5th.

June 1st – suggestion is to cancel due to traveling.

We will be rescheduling the July meeting. Staff will be contacting Executive Committee Members.

At 11:50 a.m. Evan moved for adjournment, and Tommy Lee seconded. Approved.

Next Executive Committee meeting: May 5, 2016 @ 3:00 p.m. CDT/4:00 p.m. EDT @ Embassy Suites Airport

Prepared by: Lynette Porter, Deputy Director

Approved by: Wanda Willis, Executive Director