

Council Executive Committee

Location: Conference call
Date: Friday, January 13, 2017
Time: 11:00 A.M. CDT/12:00 P.M. EDT

Present: Serina Gilbert, Evan Espey, Lisa Johnson, Tecia Puckett Pryor

Absent: Tommy Lee Kidd

Staff: Wanda Willis, Lynette Porter, JoEllen Fowler

Serina Gilbert, Vice-Chair, called the meeting to order at 11:00 a.m.

1) **Review Agenda; Approve Minutes**

Serina reviewed the Executive Committee agenda.

Lisa moved to approve the November 30, 2016 Executive Committee minutes as written. Evan seconded. Approved.

2) **Disability Day on the Hill, February 8, 2017 (Legislative Reception February 7 from 6-8 p.m.)**

JoEllen reviewed who will be attending the Legislative Reception and/or Disability Day on the Hill. Wanda asked everyone to text or email if your plans change so we can plan accordingly. Lauren will send a communication with support information for meeting with legislators and she is happy to help arrange appointments. She will also send directions to the old Supreme Court Chambers where the Alliance is sponsoring the kick-off event. Hopefully everyone will have appointments with their legislators after the kick-off.

The Legislative Reception is at the Sheraton hotel, right across the street from Legislative Plaza. JoEllen will check with the Sheraton about accessible parking and garage height. More details will be sent next week about hotel reservations and travel information.

3) **New Committees Overview**

Lynette reviewed the draft of the new standing committee structure. Two of the proposed committees are new. The new committee structure will be finalized at the February Council meeting. The Committee names represent priority areas in our 5 year plan. When we meet in February, Evan will report out for his committee and ask that if anyone is interested in any particular Council project or initiative to let him know.

Wanda reviewed each committee and their membership. There is a new federal focus on evaluation and the impact of staff activities on our state plan. Staff is working on how the Evaluations Committee will structure their committee information. In the first committee meeting we will spend time discussing the purpose of the committee and what we will be doing.

We will share the Communication Plan and goals for this year with the Communications Committee and ask for feedback on:

- Ideas for making sure our communications reach rural areas.
- Is our communication understandable?
- What information is helpful and how is it most helpful to be shared?

4) **Review February 17 Council Meeting Agenda**

Wanda reviewed the draft agenda for the February 17, 2017 Council Meeting.

We plan to honor Dr. Palmer who is retiring. The Developmental Disabilities Network (DDN) would like to recognize and thank him during the meeting. He has been a faithful attender of meetings and actively engaged in the DDN. We will also have visitors from other departments and agencies he has collaborated with come to help honor him.

During the Executive Committee Report, Tommy Lee will bring a motion from the Executive Committee to change the standing committees and committee names.

Agenda follow-up: Wanda will check in to where we are on legislators; staff will add time for Committees to report out; may have to forgo the last 2 items on agenda.

5) **At 11:50 a.m. Tecia moved for adjournment. Evan seconded. Approved.**

Next call: Tuesday, February 7, 2017 at 11 a.m.

Prepared by: JoEllen Fowler, Administrative Assistant
Approved by: Wanda Willis, Executive Director