

Council Executive Committee

Location: Conference call
Date: Wednesday, November 30, 2016
Time: 11:00 A.M. CDT/12:00 P.M. EDT

Present: Tommy Lee Kidd, Evan Espey, Lisa Johnson, Tecia Puckett Pryor, Serina Gilbert
Staff: Wanda Willis, Lynette Porter, JoEllen Fowler

Tommy Lee Kidd, Chair, called the meeting to order at 11:02 a.m.

1) **Review Agenda; Approve Minutes**

Tommy Lee reviewed the Executive Committee agenda.

Evan moved to approve the November 2, 2016 Executive Committee minutes as written. Tecia seconded. Approved.

2) **Disability Day on the Hill, February 8, 2017 (Legislative Reception February 7 from 6-8 p.m.)**

Wanda encouraged Executive Committee members to attend the Legislative Reception and/or Disability Day on the Hill (DDH) on behalf of the Council and noted that travel expenses will be reimbursed. DDH begins with a presentation at 10 a.m. in the Old Supreme Court Chambers. The rest of the day is spent meeting with your legislators. We are happy to help schedule appointments and make sure you have materials to share (info card, business cards). *If you schedule appointments yourself, please let Lauren and Wanda know so staff can follow up.*

Evan, Tommy Lee, Lisa and Serina plan to attend both the Reception and DDH. Tecia plans to attend the Reception. *Staff will send hotel contact information to members so they can make their reservations.*

Staff will send the appointed Council members a notice about these events and see if anyone else is interested. Staff will also forward the event fliers when they are released.

3) **New Committees Discussion**

Wanda reviewed the draft Council Committee Roles for the Public Policy and Evaluation Committees. The Evaluation Committee, chaired by Lisa, will track progress toward our state plan. The Public Policy Committee, chaired by Evan, will track state and federal policies and legislation, and propose strategies for informing and educating policymakers. We propose shortening the

Committee name from “Legislative & Public Policy” to “Public Policy”. Wanda expects to have the Communications Committee Roles draft next week and will send to all.

Committees will meet at least twice a year, but we will continue to reevaluate. In February we plan for Committees to meet for a brief orientation. Staff will look at our current membership and propose to the Executive Committee where members would be most effective. We want to assure diversity on each Committee. Members can always request a change later.

At the February Council meeting, the Executive Committee will bring a motion to the Council to make the Committee changes.

4) **Preliminary Topics for February 17 Council Meeting**

Wanda reviewed several topics we are considering for the February 17, 2017 Council Meeting:

- Individualized Education Account (IEA) presentation.
- Public Policy Report; invite a legislator?
 - Tommy Lee discussed the importance of members establishing a relationship with their legislators, regardless of party affiliation. He recommended inviting a legislator to present briefly on the importance of constituents getting to know their legislators. We will invite two legislators, one from each party. Please email Wanda the legislators you have in mind to invite. Wanda and Tommy Lee will get together and choose two people from the pool for Committee approval.
- Discussion about Council Committees (this will require a Council vote).
- Dept. of Education Transition Blue Print presentation.
 - A model online training program for transition teachers. It is a collaboration with the transition team at the Dept. of Education and the Vanderbilt Kennedy Center.
- Recognition of Fred Palmer.
 - Dr. Palmer is retiring in January. He has been a faithful member of the Council for many years. We received formal notice that Bruce Keisling will be the new UCEDD Director. We will recognize Bruce in his new role as well.

5) **Rescheduled January 2017 call from January 4th to the 13th at 11 a.m. Central/12 noon Eastern. Regular monthly calls will be on the first Tuesday of each month at 11 a.m. Central/12 noon Eastern.**

Prepared by: JoEllen Fowler, Administrative Assistant

Approved by: Wanda Willis, Executive Director