

Verification of High School Completion Form

This form shall be used to verify high school completion in light of the current COVID-19 pandemic and shall remain in effect until the pandemic has ended. Only students who have attended a Tennessee public high school can be verified.

Instructions:

This form is for use only for graduation years 2002 and later. Please e-mail this request form to Paul.Rainwater@tn.gov. Only emailed requests will be accepted, no faxes. The student who is requesting verification must either sign this form or have an attached electronic signature allowing verification.

PLEASE NOTE: This form cannot be used to request a GED. Those requesting a GED must contact the [Tennessee Department of Labor & Workforce Development Adult Education Division](#).

For any questions about this form, please call 615-532-4867.

Please provide the following information. Do not include social security numbers.

FULL NAME OF STUDENT (as it was the year of graduation):

NAME OF TENNESSEE PUBLIC HIGH SCHOOL ATTENDED:

CITY & COUNTY WHERE SCHOOL IS LOCATED:

DATE OF GRADUATION (Month & Year):

Signature of Student Making Request: _____

TENNESSEE SDE ONLY

Outcome of verification research:

**Company needing verification
and secure email address:**
