



**BILL LEE**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
NINTH FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**PENNY SCHWINN**  
COMMISSIONER

December 10, 2019

Ms. Lagra Newman, Founder & Head of School  
Purpose Preparatory Academy  
220 Venture Circle  
Nashville, TN 37228

Dear Ms. Newman:

The School Nutrition Program's administrative review of Purpose Preparatory Academy National School Lunch Program and School Breakfast Program was conducted March 26, 2018.

Thank you for your cooperation during the administrative review. We appreciate your prompt response in gathering documentation to support the required corrective actions listed in your review findings. We have reviewed the documentation you provided and are pleased to report that all corrective actions have been accepted. Therefore, the administrative review process for Purpose Preparatory Academy has been closed for the 2017–18 fiscal year period.

During the review, the team also discussed several technical assistance areas. Although we encourage the district to consider implementing the suggestions, these items are not required for compliance. Technical assistance recommendations are available on the Tennessee: Meals, Accounting, and Claiming (TMAC) website, and are listed in the "Compliance" section.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Sandy Dawes  
State Director  
School Nutrition Program

**Purpose Preparatory Academy (C400)**

**Review ID: 840**

**Exit Conference Date: 3/29/2018**

**Review Year: 2017-2018**

**Month of Review: February**

**Lead Reviewer: Stephanie Dyer**

Area	Findings ID	Finding Description	Required Corrective Action
------	-------------	---------------------	----------------------------

**SFA - Level Findings**

2100 - Special Provision Options	V-2100	<p>The school roster listed eligible students not originally included in the ISP. As they are already above 100% free reimbursement, it does not impact their claiming percent.</p> <p>The SFA was unable to identify the 10% identified students from the direct certification list.</p>	<p>Work with the state agency to update the ISP with the correct number of identified students per roster.</p> <p>Continue to search for the 10% identified students and upload the direct certification list with the students listed for corrective action.</p>
----------------------------------	--------	---	---

**Site - Level Findings: Purpose Preparatory Academy (8046)**

500 - Offer versus Serve	V-0500	The district indicates they are pre-plating the students' plate, however the students are not taking all items and there is not a policy in place.	<p>Create an offer versus serve policy indicating the students' trays will be pre-plated. Upload the policy for corrective action.</p> <p>Ensure all students are receiving all the components offered for the meal.</p>
1700 - Afterschool Snack	V-1400	Afterschool snacks were offered during school hours.	Offer snacks during afterschool school hours to comply with guidelines.

1400 - Food Safety	V-1400	Condiments on shelves are not stored at least 6 inches off the ground.	Move condiments up on the shelves or move to another shelf that is at least 6 inches from the ground. Upload a picture of the corrective action to show the condiments are stored at least 6 inches off the ground.
400 - Meal Components and Quantities – Breakfast	V-0400	Fluid milk was available in only one variety.	Ensure milk is available in a variety for students to choose from. Take a picture of the variety of milk offered and upload for corrective action.

400 - Meal Components and Quantities - Breakfast	V-0400	29 meals were observed non-reimbursable. They were missing a 1/2 cup of fruit.	Create an offer verses serve policy indicating the school is pre-plating all items on the student's tray and upload the policy for corrective action.
1700 - Afterschool Snack	V-1700	The SFA was unable to obtain a monitoring form.	Review the afterschool snack program and upload the completed appropriate monitoring form for corrective action.