



BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

CANDICE MCQUEEN
COMMISSIONER

April 7, 2017,

Mr. Tony Boles, Director
Macon County Schools
501 College Street
Lafayette, TN 37083-1706

Dear Mr. Boles:

Please find attached the summary review of findings from the School Nutrition Program's 2016-17 fiscal year administrative review of Macon County's National School Lunch Program and School Breakfast Program. This review was conducted the week of March 13, 2017, with the exit date of March 17, 2017. The summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director will provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the system improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions for Macon County shall be documented, supported, and listed in the "Compliance" section in TMAC no later than April 17, 2017. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, and I will assist you with your next course of action. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of Macon County's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact Quache Spencer or me at (800) 354-3663.

Sincerely,

Phyllis Hodges, State Director

Macon County (560)
Review ID: 530
Exit Conference Date: 3/17/2017

Review Year: 2017

Month of Review: January

Lead Reviewer: Jasmine Taylor

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

200 - Verification	V-0200	One application pulled for verification was discovered to have too much income and should have been denied when the application was received. The director did not pull another application for verification once she found the mistake.	Implement a plan to ensure the verification process is done correctly moving forward. Upload the plan as documentation of compliance.
200 - Verification	V-0200	One student's eligibility was changed from reduced to paid, however the director changed the benefit status within 7 days instead of the full 10 days.	Implement a plan to ensure the verification process is done correctly moving forward. Upload the plan as documentation of compliance.