

Textbook and Instructional Materials Quality Commission Policy

2.400 PUBLISHER CORRECTIVE ACTION PLAN¹

Publishers submitting textbooks or instructional materials for possible state approval shall execute an agreement to correct all factual and editing errors found in a textbook or instructional materials, at the publisher's expense.

Factual errors only apply to information that is inaccurate at the time of state approval of the textbook or instructional material.

At any time during the state review process of textbooks and instructional materials bid for state approval, or after books/materials have been added to the state list of approved textbooks by the State Board of Education, school districts may notify the department of the existence of factual and editing errors within the textbooks/instructional materials.

Members of the public may notify the department of the existence of factual and editing errors within the textbooks/instructional materials by completing the public comment form available at the state textbook collection sites and the department's Textbook Services website.

The department may also identify factual and editing errors within the textbooks/instructional materials.

The department shall submit the reports of factual and editing errors to the publishers on an ongoing basis. The department shall develop a standard corrective action template form for publishers to complete. The publisher shall submit the corrective action plans to the department, for review and approval by the state board, within thirty (30) days of the department's notification of the existence of errors in the textbook or instructional materials.

The department shall submit corrective action plans to the board for approval at least once per year by the date approved by the Commission.

The department shall notify publishers and school districts of the board's action on the corrective action plans.

¹ Tennessee Code Annotated 49-6-2202(c)