

ADVERTISEMENT FOR BID

CONTRACT NO. 13494

Town of Gleason (Owner)

Sealed bids for **CCTV Pipe Inspection Camera** will be received by the Gleason Mayor's Office at 101 College Street; Gleason, Tennessee 38229, until **Thursday, October 8, 2020, at 2:00 p.m.**, and then, at said office, publicly opened and read aloud.

Bids must be submitted in a sealed envelope, bearing on the outside the name and address of the **Bidder** and the words "**BID FOR CCTV PIPE INSPECTION CAMERA**". If forwarded by mail, the sealed envelope must be enclosed in another envelope, which shall be addressed to:

Mayor Diane Poole
Gleason Mayor's Office
101 College Street
Gleason, TN 38229

The Information for Bidders, Form of Bid, Specifications, and other contract documents may be examined or obtained at the office of Mayor Diane Poole, Gleason Mayor's Office; 101 College Street; Gleason, TN; Phone: 731-648-5547 or at the Northwest Tennessee Development District, Planning Department, 124 Weldon Drive, Martin, TN 38237; Phone (731) 587-4213. You can also email Jennifer.Zimmerman@nwtdd.org for a bid package.

The Owner reserves the right to waive any informality or to reject any or all bids.

No Bidder may withdraw his/her bid within 60 days after the actual date of the opening thereof.

The Town of Gleason is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability status in the admission or access to, or treatment or employment in, its federally assisted programs or activities.

**BID PACKAGE FOR
GLEASON, TENNESSEE**

**SEWER SYSTEM IMPROVEMENTS
YEAR CDBG Contract #13494**

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BID OPENING:

Date: **October 8, 2020**

Time: **2:00 p.m.**

Place: **Gleason Mayor's Office
101 College Street
Gleason, TN 38229**

INFORMATION TO BIDDERS

1. RECEIPT and OPENING of BIDS:

Gleason, Tennessee, (herein called **OWNER**) invites Sealed bids for CCTV Pipe Inspection Camera and will be received by the Gleason Mayor's Office at the 101 College Street; Gleason, TN 38229, no later than **DATE** at **TIME**, which time the bids will be publicly opened and read aloud. Bids received after the stated time will be considered invalid and rejected by the **OWNER**.

2. METHOD of BIDDING:

The **OWNER** invites bids for one (1) CCTV Pipe Inspection Camera as listed in the attached description. Bids must be submitted in a sealed envelope, bearing on the outside the name and address of the **Bidder** and the words "**BID FOR CCTV PIPE INSPECTION CAMERA**". If sent by mail, the sealed envelope must be enclosed in another envelope addressed to:

Mayor Diane Poole
Gleason Mayor's Office
101 College Street
Gleason, TN 38229

NO FACSIMILES WILL BE ACCEPTED. Bids **NOT** submitted on the attached forms and in the prescribed manner would be considered invalid and rejected by the **OWNER**.

3. PREPARATION of BIDS:

BIDS MUST BE SUBMITTED ON THE ATTACHED FORMS. The bid will be stated in both words and numbers. All blank spaces in the bid documents must be completed in **ink** or **typewritten**. **All costs must include freight and delivery.**

4. RESPONSIBILITY OF BIDDER:

Each **BIDDER** must provide, at the time of the bid opening, a complete set of specifications for the equipment submitted in the bid and warranties provided thereto. All equipment specified in the bid must **MEET OR EXCEED** the **OWNER'S** specifications. **ALL SUBSTITUTIONS MUST BE APPROVED BY THE OWNER PRIOR TO BID SUBMISSION.** Owner contact information: Angela Hunt; recorder@cityofgleason.net.

If a corporation submits the bid, the **FORM OF BID** must be embossed with the corporate seal and signed by an officer of the corporation to the bid quote. **BIDDER** must assure that any bid will be good and may **NOT** be withdrawn for a period of **60** calendar days from the date of the bid opening.

ALL BIDDERS must be willing to warrant the CCTV Pipe Inspection Camera specified in the bid to be free from defects in material and workmanship under normal use and service for a period to be agreed upon by the **BIDDER** and **OWNER**.

Terms for delivery of equipment must be clearly stated on the bid form. Equipment must be delivered to the City Hall, and will be subjected to tests to determine its performance and reliability as a condition of the sale.

BIDDER discounts and terms, if any, must be clearly stated in the submitted bid.

NOTE: ANY SUBSTITUTIONS MUST BE EQUAL TO OR GREATER THAN SPECIFICATIONS

LISTED AND SPECIFICATIONS FOR SUBSTITUTED ITEMS MUST BE SUBMITTED WITH BID AND

CLEARLY IDENTIFIED AND WRITTEN IN ON THE EQUIPMENT BID SHEET.

5. RESPONSIBILITY OF THE OWNER:

The **Owner** reserves the right to reject any and all bids. The **Owner** may not negotiate with any one **Bidder** to reduce or alter the stated bid. Should deductible alternates be necessary to receive bids within the limits of available funds, the **Owner** will notify all responsible bidders and allow the submittal of new bids, which include the stated deductions.

Bidder understands that the **Owner** may award bids by line item and that lump sum bids will **not** be given preference.

Bidder understands that the **Owner** will award to the lowest, most responsive **bid**.

The **Owner** agrees to provide **NOTICE OF AWARD OF BID** within **60** calendar days of the date of the bid opening.

NOTE: PAYMENTS WILL BE MADE BY INVOICE ONLY

**FORM OF BID FOR CCTV PIPE INSPECTION CAMERA
2019 GLEASON SEWER SYSTEM IMPROVEMENTS PROJECT
CDBG CONTRACT #13494**

BIDDER: _____

PHONE: (_____) _____

EMAIL: _____

Having examined the **Owner's** specifications for the **CCTV PIPE INSPECTION CAMERA**, the **BIDDER** submits a **BASE BID** of

_____ DOLLARS
and _____ CENTS. (\$ _____)

CCTV Camera Manufacturer

Warranty/Term

Delivery must be made within **45 calendar days** of bid award.

BIDDER assures that this bid shall be good and may not be withdrawn for a period of **60** calendar days following the date of the bid opening.

BIDDER assures that the equipment specified in the bid **MEETS or EXCEEDS** the **OWNER'S** specifications.

BIDDER understands that the **OWNER** may reject any and all bids and that the **Owner** may not negotiate with any one **Bidder** to reduce or alter the bid stated herein.

BIDDER understands that a preference will be given to the equipment that meets the **Owner's** specifications.

Respectfully Submitted:

Name Printed

Signature

Date

**SPECIFICATIONS FOR
CCTV PIPE INSPECTION CAMERA**

One (1) Portable Camera System (used or refurbished)

Self-contained weatherproof case

Coaxial camera cable of at least 600'

Power control unit with DVD writer, camera controls, and reel controls

5-gallon washdown system with on-demand water pump

Shore power cord for 120v or portable generator power (generator is not to be included)

Pan and tilt color camera

Mini tractor

Wheels and accessories to fit through 6" to 18" diameter pipe

19" color monitor

Game controller wireless controls

Air pressure test kit

Two (2) days on-site training

ALL BIDDERS must be willing to warrant the CCTV Pipe Inspection Camera specified in the bid to be free from defects in material and workmanship under normal use and service for a period to be agreed upon by the **BIDDER** and **OWNER**.