



**Disaster Restoration  
Services  
Commercial/Residential  
Cleaning Services**

**ServiceMaster Professional Cleaning  
Services of Paris & Jackson TN**  
85 ServiceMaster Drive  
Paris, TN 38242  
Main: 731/642-2247  
731/660-0150  
800/286-2247  
customerservice@svmpcp.com  
Lic# 4251

*An independent business  
licensed to serve you by  
ServiceMaster Clean*

April 22, 2020



Gib Coombs, Procurement Officer 1

Office of Procurement

James K. Polk, 17<sup>th</sup> Floor

505 Deaderick Street

Nashville TN 37243

RE: Event ID 34570-0000011397

I submitted a bid on the Edison Portal for the Janitorial Services @ Camden TRC on or about April 1<sup>st</sup>, 2020 for Caldwell Services, Inc., dba: ServiceMaster Clean of Paris and Jackson. Upon review of the file, I found I had submitted the incorrect bid to the Edison Portal. I had entered the basic bid and had not entered in the pricing for the basic bid plus the additional services requested.

Under your Janitorial Spec sheet, I had omitted to notice the request for additional services, located on the last page.

I apologize for any inconvenience this matter has caused to the bid process and to those involved working in the Camden Rehab as well.

Respectfully,

Marilyn P. Glaab

Caldwell Services Inc., dba: ServiceMaster Clean of Paris & Jackson

731-642-2247

A **ServiceMASTER**  
BRAND