

**SWC #436 Lamps, Batteries, and Scrap Metal Recycling  
Contract Information and Usage Instructions**

**Contract Period:** This is a three year contract with two one-year renewal options. It began on July 18, 2016. The final end date if all renewal options are exercised will be July 17, 2021.

**Summary/Background Information:** This contract is for the recycling of lamps, ballasts, a variety of batteries, as well as scrap metal.

**State Contact Information**

**Contract Administrator:**

Dellaria Martin  
Category Specialist  
Central Procurement Office  
(615) 741-2165  
[dellaria.martin@tn.gov](mailto:dellaria.martin@tn.gov)

**Vendor Contact Information:**

**Lighting Resources, LLC**

Edison Contract 50987  
Vendor Number 196337

Supplier Contact

Steve Barnett  
423-328-7012  
[steve.barnett@lightingresourcesinc.com](mailto:steve.barnett@lightingresourcesinc.com)  
128 LP Auer Rd.  
Johnson City, TN 37604

**Southern Recycling LLC**

Edison Contract 50994  
Supplier Number 197837

Supplier Contact

Jonathan Blount  
615-775-5633  
[j.blount@southernrecycling.com](mailto:j.blount@southernrecycling.com)  
1840 Linder Industrial Drive  
Nashville, TN 37209

## **Usage Instructions:**

### **To Initiate Service on This Contract:**

To initiate service on either portion of the contract the user should contact the supplier contacts outlined earlier in this document. At that point the supplier will establish a date to have the proper containers delivered to the user's location.

After the container arrives and the user decides they want a pickup they should contact the supplier to coordinate a pick up time and date. Upon recycling of the materials, the supplier will provide an invoice or check (whichever is applicable) with the required documentation as outlined in the specifications document.

### **Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please reference our CPO Job Aids on the following page: <https://www.teamtn.gov/cpo/learning-development/cpo-job-aids.html>

### **Billing and Payment Instructions:**

Follow your agency specific rules for bill and payments. Please ensure all documentation required by the contract is included with the invoice prior to making or accepting payment.