

**SWC# 574 Pregnancy Test Kits**  
**Contract Information and Usage Instructions**

**Contract Period:** This contract begins on April 1, 2017 and goes through June 30, 2020.  
The total number of years if all options are exercised: 3 Years

**Summary/Background Information:** SWC 574 was created to provide state agencies, local governments, private non-profit institutions of higher education, and eligible non-profit agencies for the purchase and delivery of True 20 pregnancy test kits.

**State Contact Information**

**Contract Administrator:**

Karen Conway  
Category Specialist  
Central Procurement Office  
(615) 507-6211  
[Karen.Conway@tn.gov](mailto:Karen.Conway@tn.gov)

**Vendor Contact Information:**

Company Name: EKF Diagnostics, Inc. DBA Stanbio Laboratories, Inc.  
Edison Contract ID: 53197  
Vendor Number: 0000078147  
Name of Contact Person: Mindy Rodriguez  
Position of Contact: Inside Sales Supervisor  
Phone Number(s): (830) 249-0772  
(866) 782-6246  
Email Address: [mindyrodriquez@ekfdiagnostics.com](mailto:mindyrodriquez@ekfdiagnostics.com)  
Mailing Address: 1261 N. Main Street  
Bourne, TX 78006  
Website: [www.stanbio.com](http://www.stanbio.com)

**Usage Instructions:**

- Supplier is only authorized to sell to MMCAP Member Facilities.
  - o To become a MMCAP Member Facility, contact Contract Administrator for an application.
- There is a \$120.00 minimum purchase for this contract.
- Free HCG urine control and freight (1225-205) with purchase of 3 boxes or more, and must be purchased at the same time as the pregnancy test kits.

- Local governments may use this contract, but will need MMCAP Member ID.
- Any item/quantity discrepancies or damage due to shipping should be reported to Stanbio's Customer Service Department within 5 business days from receipt of product.
  - o Customer Service: 1-800-531-5535, or [orders@stanbio.com](mailto:orders@stanbio.com)

**Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

[http://tn.gov/generalserv/cpo/for\\_training.html](http://tn.gov/generalserv/cpo/for_training.html)

**Billing and Payment Instructions:**

Follow your agency specific rules for bill and payments. Specify delivery location to the dealership when ordering; delivery times will vary.