

SECTION 01 29 76 PAYMENT PROCEDURES

PART 1 - GENERAL

1.01 GENERAL REQUIREMENTS FOR ALL APPLICATIONS

A. FORM:

- 1.** Use AIA Document G702 Application and Certificate for Payment.
- 2.** Use AIA Document G703 Continuation Sheet itemized with the line items and values of the Schedule of Values accepted by the Designer, and values and percentages for each line item.

B. SUBMITTAL: Submit electronically each application to the Designer, with required attachments and accompanying submittals, in accordance with other applicable articles of this Section.

1.02 APPLICATION FOR PROGRESS PAYMENT

A. STORED MATERIALS

- 1.** Materials stored on-site but not yet incorporated into the Work may be claimed for payment.
- 2.** Materials suitably stored off-site may be claimed for payment provided that the following is attached to each copy of application:
 - a.** A statement identifying where materials are stored, and that materials are tagged to identify them for use in the project;
 - b.** Copies of bills of sale for materials claimed; and,
 - c.** A certificate of insurance covering materials claimed, recognizing Owner's right to make claims.

1.03 ATTACHMENTS AND ACCOMPANYING SUBMITTALS

Attach the following to each copy of each application:

- A.** Continuation sheets,
- B.** Consent of Surety if applicable for reduction in retainage, and
- C.** Documents required for materials stored off-site.
- D.** Visitor Log for the period covered by application;
- E.** Progress Schedule, updated and current, indicating progress through the period covered by application and scheduled progress through completion of Work;
- F.** Submittal Log for entire project through the period covered by application, if required;
- G.** Personnel Used in Contract Performance Attestation, Section 01 29 76.13, and
- H.** Monthly Weather Delay Report, Section 01 26 25.

1.04 APPLICATION FOR PAYMENT AFTER SUBSTANTIAL COMPLETION

After Designer has certified that the Work is Substantially Complete, Contractor shall submit application for payment with the following attachments:

- A.** Continuation sheets described in 1.01 A.2; and
- B.** Documents required for materials stored off-site, if applicable, in accordance with 1.02 A.

1.05 APPLICATION FOR FINAL PAYMENT

- A.** When Designer has certified that the Work and needed modifications to the Contract are complete, Contractor shall submit a final application for payment.
- B.** Submit with the following attachments:
 - 1.** Final Continuation sheets described in 1.01 A.2;
 - 2.** Contractor's Affidavit of Payment of Debts and Claims, using AIA Document G706;
 - 3.** Consent of Surety Company to Final Payment, using AIA Document G707 or a similarly formed letter, with the original of the Consent attached to the original of the application, and a copy of the consent attached to each copy of the application. If Contractor has listed exceptions in the G706 form, Surety's consent shall acknowledge such exceptions;
 - 4.** A certificate of insurance to the effect of that required by 9.10.2 (2) of the Conditions of the Contract;
 - 5.** A written statement to the effect of that required by 9.10.2 (3) of the Conditions of the Contract;
 - 6.** A final accounting of the Contract Sum that appropriately allocates the entire Contract Sum to the Divisions of the Specifications. This may follow the same format as the Schedule of Values;
 - 7.** Subcontractors and Material Suppliers List, exhibited as Section 01 78 88; and,
 - 8.** (When Applicable) Provide Total Roofing System Warranty, Section 01 78 36 and/ or Year Metal Roofing System Warranty, Section 01 78 39 20, completed, signed and dated by the Roofing System Manufacturer.

1.06 APPROVAL AND PAYMENT

- A.** Designer, if in disagreement with the amounts claimed in an application, may either return application to Contractor for revision and resubmittal, or revise application by hand to indicate corrections Designer considers appropriate.
- B.** Designer, finding an application complete and correct, will certify the application and forward one copy to Contractor to indicate the action taken.

END OF SECTION