



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING
400 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.tn.gov/humanserv/

BILL HASLAM
GOVERNOR

DANIELLE W. BARNES
COMMISSIONER

CERTIFIED MAIL RECEIPT # 70153010000175366122

June 14, 2017

Barbara Brooks, Administrator
House of Prayer Church of God in Christ
216 Blanton Street
Decherd, Tennessee 37324

**RE: Notice of Termination for Summer Food Service Program (SFSP) Agreement
Number 00-037**

Dear Ms. Brooks:

This letter serves as notice that the Tennessee Department of Human Services ("Department") is terminating the Summer Food Service Program (SFSP) agreement with House of Prayer Church of God in Christ and Barbara Brooks, Administrator, (collectively, "Sponsor").

The action in this letter is based on the Sponsor's failure to provide a Corrective Action Plan and submission of the over-payment from the monitoring review. The authorization for this action is found in Paragraph 1.e. of your FFY 2016 SFSP Provider Agreement and in the SFSP regulations at 7 C.F.R. § 225.11(c). On March 17, 2017, the Department of Human Services ("Department") sent you a Notice of Serious Deficiency. The notice outlined the following: (1) the Sponsor reported incorrect meal counts; (2) the Sponsor's menus did not meet USDA meal pattern requirements; (3) point of service meal counts were not taken; (4) the number of meals reported was incorrect; (5) the Sponsor's menus did not meet USDA meal pattern requirements; (6) point of service meal counts were not taken; (7) daily Meal Count Sheets were not completed accurately; (8) meals were not served at the site address approved for North Middle Summer Team; (9) the meal served during the monitoring site visits did not match the menu provided by the Sponsor; (10) the "And Justice for All" poster was not posted at the Tullahoma Summer Football site; (11) the Sponsor did not conduct monitoring reviews as required; (12) the Sponsor did not complete the racial/ethnic data form; and (13) the Sponsor did not provide verification of training dates for site personnel.

Barbara Brooks, Administrator
House of Prayer Church of God in Christ
June 14, 2017
Page 2 of 2

These failures resulted in the Department determining that the Sponsor and the Executive Director are seriously deficient in their operation of the SFSP and owe an over-payment to the Department in the amount of \$9,102.48, as set forth in the monitoring review. In addition, the responsible individuals were asked to complete a Corrective Action Plan (CAP). The Sponsor and responsible individual failed to complete a CAP and failed to submit the overpayment due the Department. Accordingly, the Department has determined that the Sponsor and the Executive Director have failed to fully and permanently correct the serious deficiency cited in the Serious Deficiency Notice.

As a result of the Sponsor's failure to submit an adequate corrective action plan, a Notice of Proposed Termination was issued April 26, 2017. The Institution did not appeal the Notice of Proposed Termination. As a result, the Sponsor's SFSP Provider Agreement is formally terminated as of the date of this notice. The authorization for this action is found in Paragraph 1.e. of your FFY 2016 SFSP Provider Agreement and USDA FNS SFSP regulations at 7 C.F.R. § 225.11(c).

If you have any questions, please feel free to contact Allette Vayda at (615) 313-3769.

Sincerely,



Allette Vayda
Director, CACFP & SFSP